

HGC Email Configurator v1.0

Installation Guide

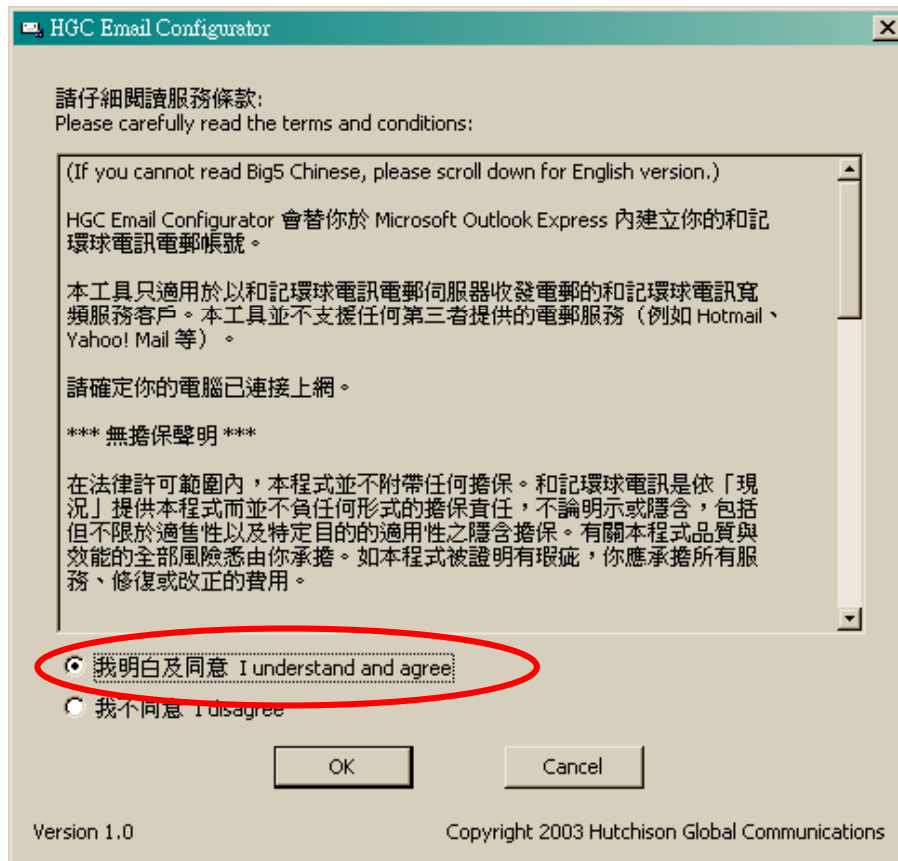
HGC Email Configurator can help you to configure HGC hosted email account in your Microsoft Outlook Express.

Please note:

1. The configurator is applicable to email accounts hosted in HGC email server ONLY. Email service offers by a third party (e.g. Hotmail, Yahoo! Mail or customer's own server) is NOT supported.
2. Make sure that your computer is connected to the Internet before you start.

1. Double-click the “HGC Email Configurator” icon.

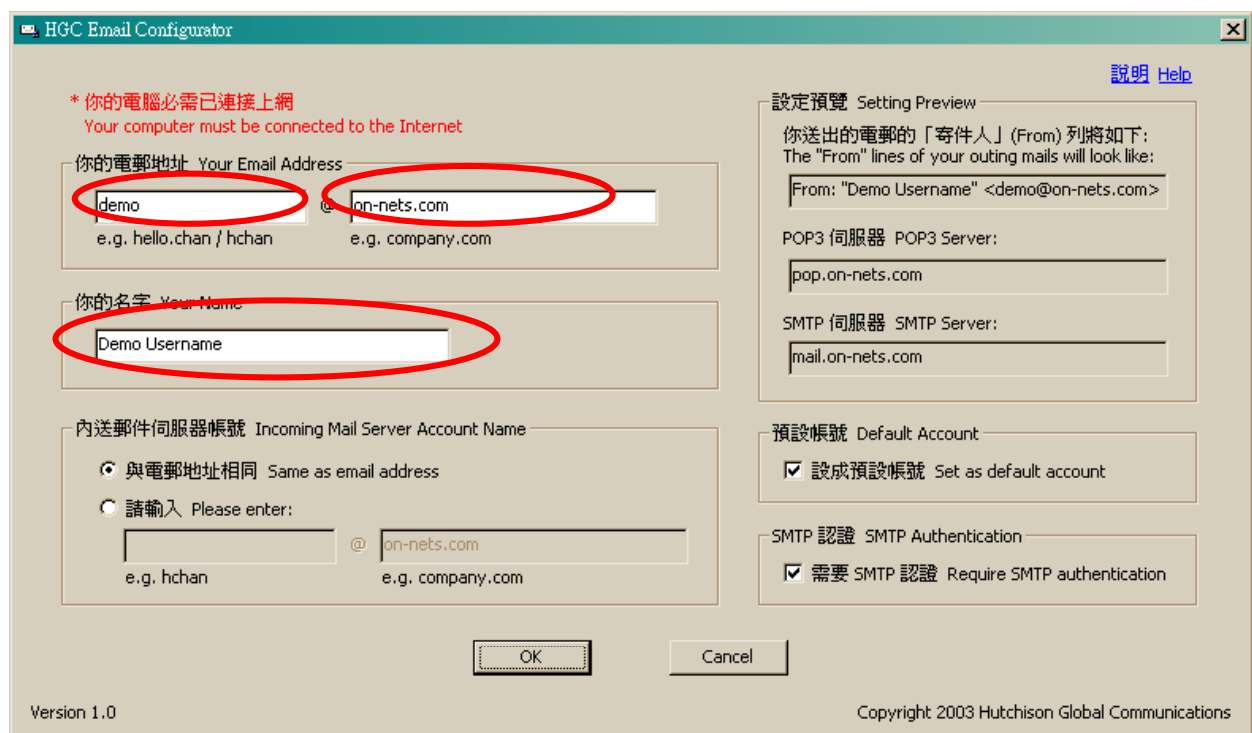
Read the terms and conditions carefully and choose “I understand and agree”. Then, press “OK”.



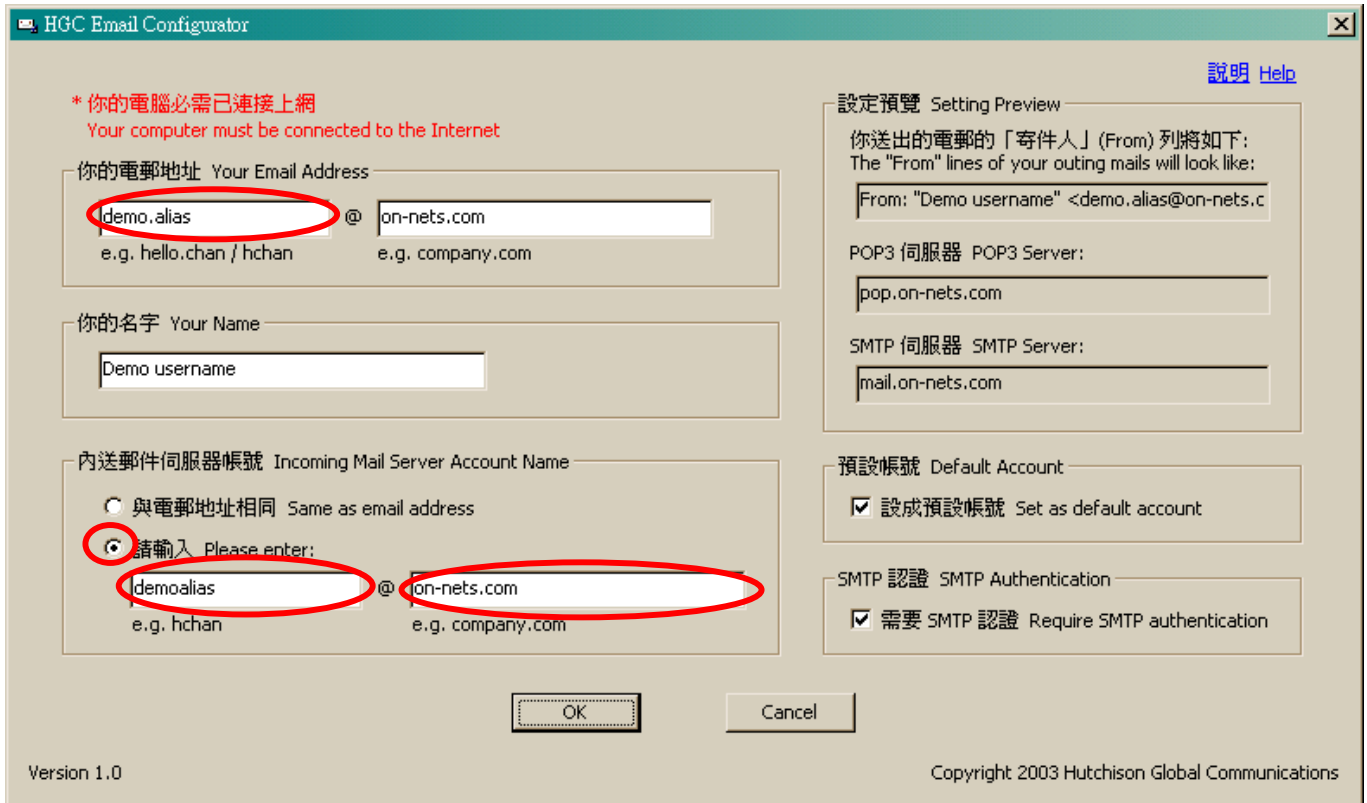
2. At “Your Email Address”, enter your email name (e.g. demo) and domain name (e.g. on-nets.com).

At “Your Name”, enter the name you would like to show as sender’s name (e.g. Demo Username).

At “Incoming Mail Server Account Name”, choose “Same as email address”



3. If you are using an email alias, at “Your Email Address”, please enter your alias name (e.g. demo.alias), and domain name (e.g. on-nets.com). At “Your Name”, enter the name you would like to show as sender’s name (e.g. Demo Username). At “Incoming Mail Server Account Name”, choose “Please enter”, then enter your email login name (e.g. demoalias) and domain name (e.g. on-nets.com)



4. Setting Preview will show the setting done according to the information you fill in at “2” and “3”. Repeat screen. Circle “Setting Preview”
5. Default Account is needed for more than 1 account in your Microsoft Outlook Express. Repeat screen. “Default Account”
6. “SMTP Authentication” must be marked with a “tick”. Repeat screen. “SMTP Authentication”
7. When all the above is completed, please press “OK”. Repeat screen. “OK”
8. Your new setting will be effective upon restarting Microsoft Outlook Express.

Remarks: If the enclosed appear, please check that you domain name is correct and that it has not expired.

